



Sean Cryan, Chair
Blake Trask, Vice Chair
Max Hepp-Buchanan, Secretary
Craig Benjamin
Ann Boyd
Evan Brown
Allegra Calder
Matthew Crane
Gabe Grijalva
Kelsey Jones-Casey
Neal Komedal
Jean White

Seattle Bicycle Advisory Board Meeting Minutes

Date/Time: January 6, 2010/6:00 p.m. – 8:00 p.m.
Chair: Blake Trask (in Sean Cryan's absence)
Recorder: Gabe Grijalva
Location: Seattle City Hall, L204

October Meeting Minutes Distribution List:

Peter Hahn, Director, Seattle Department of Transportation (SDOT)
Sandra Woods, Manager, Bicycle, Pedestrian & Neighborhood Program & Project Development, SDOT
Diane Sugimura, Director, Department of Planning and Development (DPD)
Stella Chao, Director, Department of Neighborhoods (DoN)
Eric Widstrand, SDOT
Doug Cox, SDOT
Meeting Presenters: Darby Watson, Barbara Gray, Brian Dougherty, SDOT
Howard Wu, Seattle Pedestrian Advisory Board (SPAB) Liaison
Seattle City Council Transportation Committee members
City of Seattle Neighborhood District Coordinators
Seattle Bicycle Advisory Board (SBAB) Board Members

Members Present:

Ann Boyd; Craig Benjamin; Evan Brown; Allegra Calder; Matthew Crane; Sean Cryan (Chair); Gabe Grijalva; Max Hepp-Buchanan (Secretary); Kelsey Jones-Casey; Neal Komedal; Blake Trask (Vice Chair); Jean White

Members Absent:

Allegra Calder, Sean Cryan

Guests:

Sandra Woods, SDOT; Darby Watson, SDOT; Barbara Gray, SDOT; Doug Cox, SDOT; Gina Coffman, SDOT; Howard Wu, SPAB; Mike O'Brien, Seattle City Council; Jake VanderPlas, North Delridge Neighborhood Council; Michael Snyder, Seattle Likes Bikes; Charles Redell, Cyclist from Magnolia; Dayna Loeffler, Cyclist from Greenwood/Bicycle Alliance; Bradley Parlik, UW Landscape Architect; Willie Wier, Bike Travel Writer/Beacon Hill; Aili LePard, Guest; Doug Beeman, Retired, Cyclist/Walker

MEETING CALL TO ORDER

- Meeting called to order at 6:00 p.m. by Blake Trask.

The Seattle Bicycle Advisory Board shall advise the City Council, the Mayor, and all departments and offices of the city on matters related to bicycling, and the impacts which actions by the city may have upon bicycling; and shall have opportunity to contribute to all aspects of the city's planning processes insofar as they relate to bicycling.

-City Council
Resolution 25534

- Blake welcomed Seattle City Councilmember Mike O'Brien for his attendance. City Councilmember O'Brien thanked city staff and SBAB for their efforts and said he is an avid bike commuter, cycling over 5,000 miles per year.

PUBLIC COMMENT

- Members of the public:
 - Advised SDOT and SBAB that construction occurring along Marginal Way is difficult for cyclist to use as road and bike lanes are narrowed and trucks are parking in bike lanes. Kudos were given to construction company, though, as they have been courteous and helpful with detours and guidance.
 - Comment was made that the Seattle Bicycling Guide Map should show contours so that cyclist can anticipate topography.

PRESENTATIONS

Time: 6:10 p.m.

Topic: 2010 Bike Map Update

Presenter: Brian Dougherty, SDOT

Purpose: Provide information on the City of Seattle's upcoming 2010 Bicycling Guide Map revisions

Findings / Critical Points:

- Brian presented the draft Bicycling Guide Map with proposed revisions.
- Maps are distributed to 24 countries and 44 states. The Bicycle Alliance of Washington assists.
- New additions to the map include: bike shop locations, light rail and streetcar lines, park locations, type of bike facilities, etc.
- Elements removed from the existing bike map include: clip art, topography "relief", fewer resource references, etc.
- Other changes include: standardized with 2010 King County Bicycling Guidemap; entire bike map on one side instead of two, etc.
- Future plans include: a proposal to distribute as a "Tiny" foldable map.

Recommendations:

- The Bicycle Advisory Board appreciates the time taken to present this information.
- The Board recommends that a more in-depth meeting with SBAB members be held in the near future to provide feedback on proposed revisions.

Action Item or Follow Up:

- After a short review period, a meeting will be scheduled for SBAB members to present and make comments to SDOT.

Time: 6:30 p.m.

Topic: Complete Streets and Right of Way Improvement Manual

Purpose: Provide information on "Complete Streets" Program and Right of Way Improvement Manual

Presenter: Darby Watson, SDOT

Findings / Critical Points:

- Complete Streets allows balance of travel modes for each city street project.
- Complete Streets accounts for all studies and design projects underway and includes truck and freight mobility.
- Large projects undergo a review process thru the use of an established Checklist.

- The Checklist is 12 pages long and requires each project to undergo a thorough review of existing roadway characteristics/statistics such as: average daily traffic (ADT), bike counts, pedestrian movements, trucking/freight information, road classification, etc.
- Field visits of each project are performed and part of the Checklist process and include inventory of items such as existing bike routes, pavement types/shape, sidewalk information, parking, etc.
- The project manager is responsible to use the Checklist and then to summarize as part of project development. This then records all elements of the Checklist so that these elements are considered thru the construction process.
- The Checklist uses the Bicycle Master Plan and helps to define if bike lanes or sharrows are to be used.

Action Item or Follow Up:

- SDOT to follow up with SBAB to review the 2010 Checklist overview around July 2010.
- Gabe Grijalva (SBAB) and Darby Watson will meet to discuss development of city-wide bicycle project status spreadsheet currently under way.

Presenter: Barbara Gray, SDOT

Findings / Critical Points:

- The Right-of-Way (ROW) Improvement Manual can be found on SDOT website at: <http://www.seattle.gov/transportation/rowmanual/>
- The function of the ROW Improvement Manual is meant for public design projects for developers and engineering consultants doing City of Seattle design work.
- The manual is updated every 2 years. It is currently circulating thru the city for an update in the 4th quarter of 2010 or 1st quarter of 2011.
- The bicycle design section of the ROW Improvement Manual has some design criteria/design guidelines, such as placement of sharrows, bike lane symbols, etc.
- For internal SDOT design projects, the city uses an internal Traffic Operations Design Manual document for bike design guidelines.
- In general, the bike design guidelines reflect Appendix F, G, and H in the Bicycle Master Plan.

Recommendations:

- The Bicycle Advisory Board appreciates the time taken to present this information.

Action Item or Follow Up:

- SBAB to review ROW Improvement Manual sections that have relevance to bicycle facilities.

Time: 7:20 p.m.

Topic: Bicycle Master Plan Update

Presenter: Doug Cox, SDOT

Purpose: Provide an update on implementation of the city's Bicycle Master Plan

- Doug indicated that to date, 20 miles of bike lanes/sharrows have been installed.
- Notice to Proceed was given on the Phase II of the Ship Canal Trail project, which will bring 2,000 more feet of bike path.
- South 15th Ave S Rechannelization project open house is scheduled for March 11 at the Beacon Hill Library. This project is part of SDOT's Complete Streets effort.

Time: 7:30 p.m.

***Topic:* SBAB Member Updates**

Presenter: SBAB Members

Purpose: Provide an update on meetings and organizations attended during the month of December

- Evan Brown gave an update of his attendance of the Pedestrian Board meeting.
- Matt Crane noted the December Freight Mobility Advisory Committee meeting was cancelled.
- Jean White updated the group on her attendance of the PSRC Bike Advisory meeting.
- Gabe Grijalva gave an update of the Sound Transit Bicycle Advisory Group meeting.
- Max Hepp-Buchanan gave an update of the bike-share program.
- Blake Trask gave a summary of the recent Bikeability Tour which toured Pioneer Square, 23rd Ave South roadway and the Mt. Baker Sound Transit Light Rail Station.

MEETING ADJOURNMENT

- Blake Trask adjourned the meeting at 7:45 p.m.